



Advancing Professional Construction
and Program Management Worldwide

2009-10 CHAPTER OF THE YEAR AWARD ENTRY FORM

Complete and submit this form as the first page of the entry nomination package.
Deadline for receipt of entry nomination package: **Friday, August 13, 11:59pm EDT**

General Information

Chapter Name: _____

Chapter Formation Date: _____

Current Number of Chapter Members: _____

Chapter President's Name: _____

Chapter's Population Division (Population Division I-Less Than 100 Members; Population Division II-100-200 Members; Population Division III- 200-400 Members; Population Division IV-More than 400 Members)

- Population Division I
- Population Division II
- Population Division III
- Population Division IV

Affirmation

In submitting this entry, I affirm that to the best of my knowledge, the information provided in this entry is accurate and correct. I further agree that the information and images (if any) provided in the entry may be used by CMAA as it chooses for promotional purposes.

Chapter President's Signature: _____ Date: _____

Entry Requirements

- Content covers the time frame from August 1, 2009 – July 31, 2010
- Submit one electronic copy of the entry nomination package for judging to CMAA National:
 - Send to Martha Montague at mmontague@cmaanet.org
 - Create a single PDF document of the entire submission
 - Can be sent as a URL link
- Include the Entry Form, available in the Leadership Information Kit as a writeable PDF
- Follow the Entry requirements, available in the Leadership Information Kit
- Use 8-1/2" x 11" portrait page size
- Minimum of 10-point font size with one-inch margins and single or double spaced text
- Follow the tabbed sections as indicated
- Pictures and other attachments can be included, but must be part of the single PDF document

Strict adherence to page count by tabbed section is required. Do not submit additional information outside of the requirements noted herein and on the submission requirements form. Submissions exceeding page allocations will not be judged.