



CMIAA

Foundation

Chapter Grants Program



Overview:

The Foundation will provide grants on a competitive basis to qualified CMAA Chapters to support the early stages of developing and implementing a local, summer, student internship program, Rising Construction Manager conference, or other innovative approach to engage students and connect with institutions offering architectural, engineering, or construction management programs. These grants are limited to start-up activities.

Only one grant will be awarded per chapter program within a five-year period. The maximum grant value is \$10,000. A joint submission by multiple chapters must identify a lead chapter. Lead chapters are eligible to submit new grant proposals after the five-year waiting period expires.

General Conditions:

Applications for the Chapter Grants Program may be submitted by the President of any CMAA Regional Chapter in good standing.

Chapters in good standing:

- Carry Directors & Officers Insurance
- Have submitted both a current Dashboard and an Annual Report
- Host an up-to-date website
- Are current with the IRS

Application Process:

All applications and supporting materials must be submitted by the Chapter President directly to the CMAA Foundation by March 31, 2022.

A complete application will include the following:

- An application form that captures full contact information.
- Proposal Coversheet
 - A brief summary (no more than 1,200 words) of the proposed Rising CM conference or internship program. At a minimum, the proposal summary should identify proposed program dates/venue (if applicable), budget to implement, and funding request amount.

Note: Chapters may choose to replicate a successful internship program used by another chapter by indicating how they will tailor the program to their region and identify any improvements they would make. Chapters may also propose a Sunday Rising CM Conference during a National event in coordination with the host chapter.

- Program Proposal
 - Part 1 – Proposal Summary and Goals. A detailed description of the program, including target audience, anticipated participation, marketing and promotional plans, additional funding sources, areas of innovation unique to the program, and a definition of programmatic success based on measurable outcomes.
 - Part 2 – Outcomes. How will the proposed program enhance student learning in construction management? What learning objectives does the Chapter want participants to achieve?
 - Part 3 – Evaluation. How will the Chapter know that the program has met its goals? What methods will be used to measure and assess the stated outcomes?
 - Part 4 – Budget. Provide a detailed breakdown of expenses and anticipated revenues in justification of the amount requested. Will the Chapter be providing matching funds? If so, how much? Indicate any other funding to be obtained for the program in the form of sponsorships, exhibits, or other sources.
 - Part 5 – Timeline. A complete timeline should include 30/60/90 day milestones (identifying critical completion dates), a summary of event communications and marketing plan, and strategies to follow up with participants.

Selection Criteria:

Applications will be reviewed by a Selection Committee who will present recommendations to the CMAA Foundation Board of Directors for final approval. Applications will be reviewed against the following criteria:

- Proposed plan is feasible.
- Responses strongly align with the questions posed in each section.
- Application addresses a void in the current programmatic offerings of the Chapter.
- Budget items clearly support the proposed activities and are realistic to implement.
- Proposal is written in language that is clear, concise, and free of grammatical errors
- Strongest proposals will have an impact that will be sustained beyond the funding period.
- Demonstrated alignment with the mission and vision of the CMAA Foundation.
- Diversity, Equity and Inclusion is a strong program component.

Commitment to Diversity, Equity, and Inclusion:

In principle and in practice, the CMAA Foundation values and seeks to promote diverse, inclusive and equitable participation within the profession of construction management to achieve quality and excellence. CMAA recognizes the strength of diverse perspectives and is committed to promoting diversity and ensuring equal opportunity and inclusion for all persons in its membership, leadership and activities, regardless of race, ethnicity, sex, disability, country of origin, religion, age, or sexual orientation.

About the CMAA Foundation:

The CMAA Foundation, is a 501(c)3 charitable organization whose tax identification number is 54-1803080.