

# TRAIN THE TRAINER

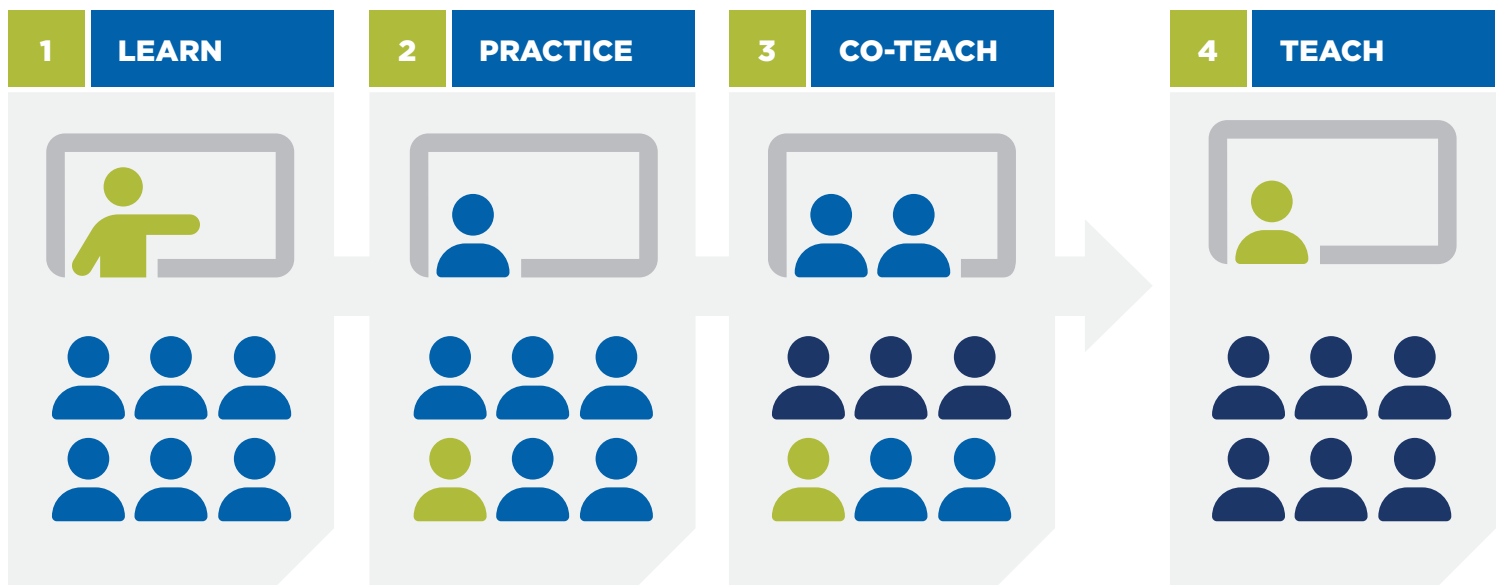
## Want to learn to become a better public speaker or enjoy teaching peers?

This two-day course is designed to cover learner needs and preferences, training techniques, classroom environment, and well-structured materials that affect learning outcomes.

Train the Trainer will cover planning and preparing a training event, managing the learning environment, and engaging participants throughout a course. All attendees will participate in presentation feedback exercises. The Train the Trainer course includes both in-person and online content.

### Join CMAA's Train the Trainer for an overview of:

- ✓ Adult learning concepts
- ✓ Four phases of effective learning
- ✓ Increasing learner retention
- ✓ How adults learn
- ✓ How to teach adults
- ✓ Learning modalities
- ✓ Teaching tools and presentation techniques
- ✓ Practice presentations with critique



## Why You Should Attend

- ✓ Get an overview of adult learning best practices.
- ✓ Leave with the knowledge and skills to become a participant-focused facilitator, from large-scale training events to meetings and presentations.
- ✓ Learn from a CMAA Authorized Trainer who will demonstrate best practices in adult learning.
- ✓ Demonstrate your new skills and receive personalized, actionable feedback from your CMAA Authorized Trainer and peers.
- ✓ Earn 16 PDHs, CEUs, and CCM Renewal points as you grow your knowledge of teaching and build your network or experts.

Upon completing Train the Trainer, you will be publicly identified by CMAA as an Authorized Trainer – recognized for your presentation capabilities, knowledge, and professional experience and listed in the CMAA online directory. CMAA Authorized Trainers can teach any CMAA-run course, including Chapter and private courses, or be hired by organizations who license CMAA course content.



This course is not intended to teach CMAA course content or provide permission to teach CMAA content without prior written consent.

## Testimonials

“ When I was driving to the class, I was dreading it. I could not have been more wrong. The class was the best training I have attended in many years. The course was a rousing success and reinforces the value of CMAA.

**David Ahern**, Project Manager  
OC Public Works

“ CMAA is the premier resource for professionals working in the built environment and has made a monumental difference in my career. Becoming a CMAA Authorized Trainer has allowed me to meet and instruct a wide variety of industry professionals and owners. Train the Trainer is a well-structured class that is set up to share the best practices and will expand your skills as well as provide tools to become a CMAA-authorized trainer. I have grown and improved since taking the course and look forward to future training sessions.

**Barbara Reynolds**, CCM, Parsons Corporation

## Credit for Professional Development

CMAA provides professional development credit for those who complete Train the Trainer. In order to meet the varied formats for reporting mandated education requirements to licensing boards, credits are identified as CCM Recertification Points, Professional Development Hours (PDH) and Learning Units (LU). Course participants earn 16 Points/PDHs. LUs are available for registered architects. All AIA reports and NCEES transcripts can be accessed electronically by the participant. Partial credit is not assigned. Attendees must participate in all live virtual sessions to receive credit.

